

INDEPENDENT EUROPEAN CERTIFICATION GROUP
APPLICATION FOR CERTIFICATION
ISO 9001, ISO 14001, OHSAS 18001, ISO 22000 & BAFE Schemes



For Office Use	EA Code	Contract Number	
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1. Please complete this questionnaire in detail and attach any relevant supporting information, describing the Company's scope of operation, e.g. Company brochures or publicity material.
2. On receipt of the completed questionnaire, Independent European Certification (M) Sdn Bhd will prepare and submit a proposal detailing assessment costs and timescales.

Please return the completed form to:	Certification Team Independent European Certification (M) Sdn Bhd D12-7-1, Block 12, Dana 1, Jalan PJU 1A/46, 47301 Petaling Jaya, Selangor, Malaysia	Telephone:	+6 (03) 7842 6968
		Fax:	+6 (03) 7842 6944/ 6986
		E-mail:	iec.malaysia2010@gmail.com

Which Standard(s) do you wish to apply for? (Please select all that apply)

ISO 9001 <input checked="" type="checkbox"/>	ISO 14001 <input type="checkbox"/>	OHSAS 18001 <input type="checkbox"/>	ISO 22000 <input type="checkbox"/>	Others <input type="checkbox"/>
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Contact Name	Name:	Management Representative <small>(if different from previous answer)</small>	Name:
Chief Executive	Name:	Number of Sites Requiring Certification	<small>Note: For more than 1 site please provide addresses on a separate sheet of paper</small>
Company Name			
1 st Line of Address			
2 nd Line of Address			
Town / City		Telephone	
County / Province		Fax	
Postcode / Zip Code		e-mail / web site	
Country	IRAN	Business Language of Site(s)	

Is your company currently certificated by another Certification Body / Registrar	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If Yes, please state the name of the certification Body / Registrar:	Expiry Date of certificate:	
Has your company been declined certification by another Certification Body / Registrar	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

For Integrated Systems Only

Declared Level of Integration	Yes	No
1 – Integrated documentation including as applicable manual, procedures and work instructions etc.	<input type="checkbox"/>	<input type="checkbox"/>
2 – Management reviews that consider the overall business strategy and plan	<input type="checkbox"/>	<input type="checkbox"/>
3 – An integrated approach to internal audits	<input type="checkbox"/>	<input type="checkbox"/>
4 – An integrated approach to policy and objectives	<input type="checkbox"/>	<input type="checkbox"/>
5 – An integrated approach to systems processes	<input type="checkbox"/>	<input type="checkbox"/>
6 – An integrated approach to improvement mechanisms (Corrective and preventive action, measurement and continual improvement)	<input type="checkbox"/>	<input type="checkbox"/>
7 – Integrated management support and responsibilities	<input type="checkbox"/>	<input type="checkbox"/>

This information is used to provide a quotation and assessment plan and may be subject to adjustment on the basis of confirming the level of integration at the stage one and subsequent audits.

ISO 9001 (only)

What permissible exclusions from section 7 of ISO 9001 are intended to apply to your quality management system e.g. Design, Purchasing, or Calibration:

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ISO 9001, ISO 14001, OHSAS 18001, ISO 22000:

Please describe a brief summary of the products, or service provided by your company, The information provided will be used to define your scope of registration and will appear on your final certificate once successfully registered:

Information about your company (Please tick / complete as appropriate)

Design & Manufacturer	<input type="checkbox"/>	Manufacturer	<input type="checkbox"/>	Stockist	<input type="checkbox"/>
Service Industry	<input type="checkbox"/>	Other	<input type="checkbox"/>	If Other (please provide additional details)	
Total number of employees:		Total No of employees in shift patterns:		Number of shifts:	
No of General Production Operators	No:	Service / Installation (if applicable)		No:	
Design / Development (if applicable)	No:	Testing (if applicable)		No:	
Quality Assurance / Control	No:	Sales Persons (if applicable)		No:	
Administration / Technical	No:	Seasonal, Temporary, Contracted, Part Time (at present)		No:	

Please list the main processes within your company:

Please list any applicable legal regulations / licences or specifications that apply to your company:

ISO 9001, ISO 14001, OHSAS 18001, ISO 22000

Please list the significant Environmental / Health and Safety / HACCAP areas within your company

ISO 14001, OHSAS 18001, ISO 22000 (only)

Please attach to your completed application form a simple process overview or copies of your core management system documents e.g. Operational Control / Monitoring and Measurement Procedures

Please indicate if you have any objection to the use of Independent European Certification (M) Sdn Bhd Approved Sub-Contract Assessment Personnel

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>

Does your company use / or are planning to use a consultant or consultancy company in respect to this application?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If Yes Please provide the name of the individual or company used:	
The signature on behalf of the company, agrees to “the description of rights and duties” (page 3 of this form) of Independent European Certification (M) Sdn Bhd registered organisations, and accepts the conditions as defined in the accompanying rights and duties	Signed		Position	Date
			Management Representative	
Details confirmed by Independent European Certification (M) Sdn Bhd	Signed		Position	Date